



**agriculture
& rural development**

Department:
agriculture
& rural development
PROVINCE OF KWAZULU-NATAL

**KWAZULU-NATAL DEPARTMENT OF AGRICULTURE AND RURAL
DEVELOPMENT**

Quotation No: R/S/1920/159

**SUPPLY, DELIVER AND OFFLOAD OF MATERIAL AND MINOR BROILER
HOUSE AT IPHEMBA IN NEWCASTLE – AMAJUBA DISTRICT**

NAME OF BIDDER: _____

COMPULSORY SITE BRIEFING DETAILS	
DATE	04/03/2020
MEETING VENUE	AGRICULTURE LOCAL OFFICE
MEETING ADDRESS	12 CHURCH STREET DANNHAUSER LOCAL OFFICE
MEETING TIME	
START TIME	11:00 AM

1. PRE-QUALIFICATION CRITERIA

REQUIREMENT-CIDB Grading: 1 CE, ME OR GB

Evaluation will be in terms of the 80/20 preference point system

For more information, please contact the following official:

**For: Technical Enquiries:
Mr K.S Hlongwa
076 947 1644 /082 3393 110**

**For: Quotation/SCM enquiries:
Ms Bongie Mbokazi
033-343 8312**

CLOSING DATE: 13 MARCH 2020

TIME: 11:00 AM



agriculture & rural development

Department:
agriculture
& rural development
PROVINCE OF KWAZULU-NATAL

INVITATION OF QUOTATION ABOVE R30,000.00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A **VALID TAX COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT**

QUOTATION NUMBER: R/S/1920/159	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: 03/03/2020	CLOSING TIME: 11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: SUPPLY, DELIVER AND OFFLOAD MATERIAL AND MINOR MISCELLANEOUSE WORKS BROILER HOUSES AT IPHEMBA IN NEWCASTLE MUNICIPALITY - AMAJUBA DISTRICT SEE ATTACHED SPEC	COMPANY NAME: TEL NO: FAX NO: CONTACT PERSON: CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS , PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT TENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP (COMPULSORY) SIGNATURE OF BIDDER DATE
NUMBER OF PAGES FAXED BACK TO THE DEPARTMENT BY THE SUPPLIER(Supplier to complete)

NB: QUOTATIONS MUST BE DEPOSITED IN THE BID BOX SITUATED AT: THE DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT: 4 PIN OAK AVENUE HILTON

FOR THE ATTENTION OF: BONGIBOKAZI
TELEPHONE NUMBER: 033- 30 8312

NB: THE ATTACHED SBD4 & SBD9 FORMS MUST BE COMPLETED .THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.

COMPANY NAME :
 ADDRESS :
 CONTACT PERSON :
 CONTACT NUMBER :
 FAX NUMBER :

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
	Supply deliver and offload of material and minor miscellaneous works to complete 2 X750 & 6 X 1500 broiler houses at Iphemba in Newcastle Municipality in Amajuba District	1				
* LABOUR (IF APPLICABLE)						
*DELIVERY (IF APPLICABLE)						
TOTAL						
*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT						
TOTAL PRICE						

*VAT Registration No. (Supplier) -----

When Required (Requester): 28 February 2020

Where Required (Requester): Local Office- 38 York Street Newcastle

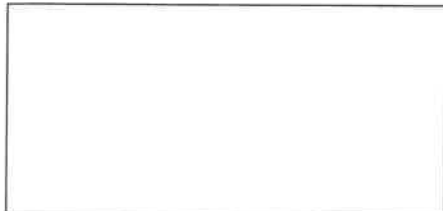
Contact details of requester: K.S.Hlongwa

TEL : 076 947 1644

(COMPULSORY)

COMPANY STAMP

PRICES ARE VALID FOR..... DAYS





ANNEXURE A | BOQ 10500 BIRD BROILER HOUSES | JUNE 2019 | PAGE A1
ITEMS DIRECTLY RELATED TO THE NUMBER OF HOUSES – PAGE I

	DESCRIPTION OF WORK	UNIT	QTY	RATE	TOTAL
A	MATERIALS REQUIRED FOR WALLS & FLOORS				
1	Cement 50kg pockets*	No.	15		
2	Building/Plaster sand*	m ³	5		

	DESCRIPTION OF WORK	UNIT	QTY	RATE	TOTAL
B	CURTAINS (Supply Material Only)				
3	Green/ Blue PVC Tarpaulin curtains 550 g/m ² – <u>Approximate dimensions for the front: 14.3m x 2.5m. Actual dimensions to be measured per house (for a total no of 9 curtains).</u>	m ²	322		
4	Green/ Blue PVC Tarpaulin curtains 550 g/m ² - <u>Approximate dimensions for the rear: 14.3m x 2.2m. Actual dimensions to be measured per house (for a total no of 9 curtains)</u>	m ²	284		
5	Green/ Blue PVC Tarpaulin curtain side envelopes 550 g/m ² , 0.75 x 3.00m	m ²	63		
6	Green/ Blue PVC Tarpaulin curtain side envelopes 550 g/m ² , 0.75 x 2.70m	m ²	56.7		
7	Swaged curtain conduit; galvanized steel 25-30mm (1-1.25" OD, lengths of 3.4m (138")	No.	80		
8	Swaged curtain conduit; galvanized steel 40-45mm (1.66"OD), lengths of 3.4m (138") ea	No.	80		
9	Self-Drilling Tek Screws #12x1-1/2" Zinc	No.	1000		
10	Black Polypropylene Rope - 5mm diam - roll of 100 m	No.	10		
11	2" Nylon Pulley w/swivel Eye	No.	275		
12	Primary 2-1/2" steel strap pulleys	No.	40		
13	Galvanized Aircraft Cable 3.2mm (1/8") thick Type 7x19 OR 4.8mm 3/16" thick Type 7x7	m	600		
14	Galvanized Cable Clamp 3/16"	No.	150		
15	1" Neo.Bonded Galvanized Washers. Packet of 100	No.	10		
16	Curtain & Winch Counterweight 1.5-2.0kg	No.	20		
17	Hand Winch 600 lb (Fulton or equivalent).SAE standard J1853 minimum.	No.	12		
18	Winch Angle Mounting Bracket for 600lbs hand winch, gauge 0.315" (8mm)	No.	12		
19	Fabric Clip for 1.66" OD Pipe	No.	300		
20	13mm x 13mm Chicken mesh (600mm x 50m / roll)	No.	28		

	DESCRIPTION OF WORK	UNIT	QTY	RATE	TOTAL
C	POULTRY EQUIPMENT (Supply Material Only)				
21	PVC Tube Feeders 5kg with anti-scratch rings (SOLWAY, STARLIC or equivalent)	No.	315		
22	4 Liter water font (Poltec or equivalent)'	No.	315		
23	Min /Max Thermometer	No.	14		
24	Plastic Buckets 20L	No.	42		
25	Large plastic foot dip tray for disinfectants. Min (L) 800mm x (W) 600mm x (H) 100mm	No.	14		
26	HDPE transport crates with locking gate catch	No.	105		
27	Wheelbarrow	No.	28		
28	Hard Broom	No.	14		
29	Shovels	No.	42		
30	Knapsack Sprayer (15L)	No.	14		
31	Cooler box (4L)	No.	14		
32	Masonite Sheet (1,2m wide x 2,4m long)	No.	84		

SUB TOTAL PAGE A1 Transfer to SUMMARY PAGE A5 – LINE S1 >> R



ANNEXURE A | BOQ 10500 BIRD BROILER HOUSES | JUNE 2019 | PAGE A2

ITEMS DIRECTLY RELATED TO THE NUMBER OF HOUSES - PAGE3

DESCRIPTION OF WORK		UNIT	QTY	RATE	TOTAL
D	SUPPLY ELECTRICAL EQUIPMENT (Supply Material Only)				
33	16mm ² armored cable	m	17		
34	6mm ² Earth spike (1.2m)	No	1		
35	25mm CCG box	No	1		
36	20mm CCG box	No	8		
37	25mm Pvc pipe (white)	m	4		
38	25mm Pvc male adapter	No	4		
39	20mm Pvc pipe (white)	m	28		
40	20mm Pvc male adapter	No	16		
41	20mm Pvc pipe couplings	No	50		
42	Pvc pipe glue, 200ml containers	No	2		
43	Mainswitch, 63Amps double pole isolator	No	1		
44	Circuit breaker, 40 Amps	No	3		
45	Circuit breaker, 20 Amps	No	1		
46	12 Way wall flush DB box including 4 feature plugs	No	1		
47	Single DB blank	No	11		
48	100x100 single wall flush socket including screws	No	4		
49	Wall flush plug boxes including mounting screws	No	4		
50	Double pole wall flush switch including screws	No	1		
51	Single pole wall flush switch including screws	No	1		
52	Wall flush switch boxes including mounting screws	No	3		
53	2.5mm ² Red cable. 100m roll	No	1		
54	2.5mm ² Black cable. 100m roll	No	1		
55	2.5mm ² Earth cable. 100m roll	No	1		
56	1.5mm ² Red cable. 100m roll	No	1		
57	1.5mm ² Black cable. 100m roll	No	1		
58	1.5mm ² Green/ yellow/ white cable. 100m roll	No	1		
59	4 Way box light fitting complete with lids and screws	No	3		
60	4mm ² cable, 4 core with earth	m	50		
61	4mm ² cable, 3 core with earth	m	20		
62	4mm ² cable, 2-core with earth	m	210		
63	8 Way surface DB box including 4 feature plugs	No	7		
64	Double pole isolator, 40 Amps	No	21		
65	Circuit breaker, 10 Amps	No	14		
66	4mm ² suffix cable, 2 core with earth	m	300		
67	1.5mm ² suffix cable, 3 core with earth	m	105		
68	3 Way connectors with screws and lids	No	56		

SUB TOTAL PAGE A2 Transfer to SUMMARY PAGE A5 - LINE S2 >> R



ANNEXURE A | BOQ 10500 BIRD BROILER HOUSES | JUNE 2019 | PAGE A3

ITEMS NOT DIRECTLY RELATED TO THE NUMBER OF HOUSES – PAGE 3

	DESCRIPTION OF WORK	UNIT	QTY	RATE	TOTAL
D	SUPPLY ELECTRICAL EQUIPMENT (Supply Material Only)				
69	T8 fluorescent lamps with ballast (36w)	No.	48		
70	Bulk head light with 15 watt energy saving light and transparent lens	No.	8		
71	Heat lamps with dimmer (5 on each side). Stainless steel and aluminium lamp shade with low maintenance air filter and bulb guard. Includes suspension chain and 2-3m flexible cable with moulded plug. Including 250W dull emitter bulb.	No.	70		

SUB TOTAL PAGE A3 Transfer to SUMMARY PAGE A5 – LINE S3 >> R



ANNEXURE A | BOQ 10500 BIRD BROILER HOUSES | JUNE 2019 | PAGE A4

ITEMS NOT DIRECTLY RELATED TO THE NUMBER OF HOUSES – PAGE 3

	DESCRIPTION OF WORK	UNIT	QTY	RATE	TOTAL
E	BOREHOLE EQUIPMENT (Supply Material Only)				
72	Adaptor – M Comp. 40mm 1.1/2 #511.40F	No	2		
73	Elbow – M Comp.40mm 1.1/2 #519.40F	No	3		
74	Coupler Swage. 40mm Galv	No	6		
75	Tee M Comp. 40mmx1.14" #516. 40E	No	3		
76	Pipe Plasson 40mm C10 Black (P/M)	No	20		
77	Franklin, Pump Submersible 0.55kw	No	1		
78	Motor 0.55kw	No	1		
79	Control box 0.55kw	No	1		
80	40mm HDPE pipe Class10	m	50		
81	50mm HDPE pipe Class10	m	50		
82	Switch – Float Blue 5MT 9010 Matelec	No	1		
83	Base Plate 300x300x5	No	1		
84	Valve Ball Lever 50mm FXF BRS	No	1		
85	Valve Ball Lever 25mm FXF BRS #BAS5920-25	No	3		
86	Adaptor – M Comp. 40mm 1.1/2 #511.40F	No	2		

F-	MISCELANEOUS WORK				
87	Plastering. Only to exposed (non-plastered) wall surfaces using a mix of 1:4 and a thickness of 10-15mm	m ²	20		
88	Drilling into walls and fitting of 50mm diameter 200mm long PVC pipe outlets-8 Outlets per house for 8 houses	Sum	1		
89	Rehabilitate a 3.5mx3.5m Jojo tank platform using approved lipped channels and securing a 10 000L jojo tank on a 6.5m high tank stand	Sum	1		
90	Grass cutting & disposal of all waste at an agreed location within the farm	Sum	1		
91	Sealing off floor cracks using cement mortar	Sum	1		

G	CHANGE ROOMS BENCHES & LOCKERS				
	Benches and lockers must be supplied, installed and anchored against the wall. Rates to include supply, delivery, fabrication and installation.				
92	Hardwood (meranti, mahogany) slats, 50-60mm wide and 20-25mm thick. Rounded edges	m	70		
93	Angle iron for benches 40mm x 2.5mm. 6 supports/ room, 1.5m per support	m	18		
94	Sunken screws to attach slats to angle iron. 60mm. 60x	Sum	1		
95	Rawl bolts to attach angle iron to wall. M10 x 75mm	No	24		
96	2 Compartment steel lockers 1800-2000mm x 300/350mm x 400/450mm	No.	10		

H	GENERAL				
97	Preliminary & General Fixed & time related costs for insurances, Occupational Health & Safety expenditure, etc)	Sum	1		
98	Site establishment	Sum	1		

SUB TOTAL PAGE A4 Transfer to SUMMARY PAGE A5 - LINE S5 >>	R
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**>> PRICING SUMMARY <<**

LINE	BILL OF QUANTITIES - PAGES	TOTAL
S1	STANDARD ITEMS DIRECTLY RELATED TO NUMBER OF HOUSES TOTAL PAGE A1	R
S2	STANDARD ITEMS DIRECTLY RELATED TO NUMBER OF HOUSES TOTAL PAGE A2	R
S3	STANDARD ITEMS DIRECTLY RELATED TO NUMBER OF HOUSES TOTAL PAGE A3	R
S4	TOTAL OF LINES S1 + S2 + S3	R
S5	ITEMS NOT DIRECTLY RELATED TO NUMBER OF HOUSES TOTAL OF PAGE A4	R
S6	TOTAL EXCLUDING VAT SUM OF S4 + S5	R
S7	VAT 15%	R
S8	CONTIGENCIES	R 10 000.00
S9	GRAND TOTAL	R

**ANNEXURE B :****Payment Schedule Broiler Units**

PAYMENT #	PHASE DESCRIPTION	App. % of contract	Payment after completion of phase
1	Curtains 1) Supply and deliver curtain equipment <i>1st INSPECTION</i>	15%	15%
2	Poultry equipment 1) Supply and deliver poultry equipment <i>2nd INSPECTION</i>	15%	15%
3	Electric equipment 1) Supply and deliver electric equipment <i>3rd INSPECTION</i>	20%	15%
4	Borehole equipment 1) Supply and deliver borehole equipment <i>4th INSPECTION</i>	10%	10%
5	Miscellaneous work 1) Closing off floor cracks 2) Plastering 3) Grass cutting and finishing off site 4) Jojo tank platform 5) Drilling and installing pvc outlet drains <i>5th INSPECTION</i>	15%	15%
6	Change rooms benches & lockers 1) Supply & install change rooms benches and lockers <i>6th INSPECTION</i>	15%	15%
7	a) Retention money 5% at practical completion	5%	10%
	b) Retention money 5% at final completion after 90 days.	5%	
	TOTAL	100%	100%



ANNEXURE C

ADDITIONAL INFORMATION

Please indicate your experience and expertise by completing the table.

No	Name of project + Period	Project description	Role (self or sub-contracted)	Project value	Name and contact number of referee
1					
2					
3					
4					
5					

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

.....

2.3 Position occupied in the Company (director, trustee, shareholder², member):

.....

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:

.....

2.5 Tax Reference Number:

.....

2.6 VAT Registration Number:

.....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

Please clearly indicate, with an 'X' only one box that is applicable to your business or firm

2.7 Are you or any person connected with the bidder presently employed by the state?

YES	NO
-----	----

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/member:

.....

Name of state institution at which you or the person connected to the bidder is employed

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

2.7.2 If you are presently employed by the state, did you obtain

YES	NO
-----	----

the appropriate authority to undertake remunerative work outside employment in the public sector?

If yes, did you attach proof of such authority to the bid document?

YES	NO
-----	----

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)

2.7.2.1 If no, furnish reasons for non-submission of such proof:

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES	NO
-----	----

2.8.1 If so, furnish particulars:

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

YES	NO
-----	----

2.9.1 If so, furnish particulars.

.....

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

YES	NO
-----	----

2.10.1 If so, furnish particulars.

.....

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES	NO
-----	----

2.11.1 If so, furnish particulars:

.....

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Name of bidder

.....
 Position

.....
 Signature

.....
 Date

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

N. B.: THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE BID.

Site/building/institution involved:
.....

Bid No:

Service:

THIS IS TO CERTIFY THAT (NAME):

ON BEHALF OF:

VISITED AND INSPECTED THE SITE ON..... (DATE)

AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

.....
SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE
(PRINT NAME)

DATE:

.....
SIGNATURE OF DEPARTMENTAL REPRESENTATIVE
(PRINT NAME)

.....
DEPARTMENTAL STAMP:
(OPTIONAL)

DATE:

Local Content

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
 - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
 - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
 - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
 - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
 - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
 - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
 - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
 - 2.9. **“sub-contract”** means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
<u>Steel product</u>	<u>100 %</u>
<u>Electrical cables</u>	<u>90 %</u>
<u>smart Meter</u>	<u>50 %</u>

4. Does any portion of the services, works or goods offered have any imported content?
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
 do hereby declare, in my capacity as
 of(name of bidder
 entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

Annex C

Local Content Declaration - Summary Schedule

(C1) Tender No.			
(C2) Tender description:			
(C3) Designated product(s)			
(C4) Tender Authority:			
(C5) Tendering Entity name:			
(C6) Tender Exchange Rate:			
(C7) Specified local content %			

Puja EU GBP

Note: VAT to be excluded from all calculations

Tender item no's	List of items	Calculation of local content				Local content % (per item)	
		Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value		
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)

Tender summary			
Tender Qty	Total tender value	Total exempted imported content	Total imported content
(C16)	(C17)	(C18)	(C19)

Signature of tenderer from Annex B

Date:

(C20) Total tender value
 (C21) Total Exempt Imported content
 (C22) Total Tender value net of exempt imported content
 (C23) Total Imported content
 (C24) Total local content
 (C25) Average local content % of tender

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No. _____
 (D2) Tender description: _____
 (D3) Designated Products: _____
 (D4) Tendering Authority: _____
 (D5) Tendering Entity name: _____
 (D6) Tender Exchange Rate: _____ Pula _____

Note: VAT to be excluded from all calculations

EU R 9.00 GBP R 12.00

A. Exempted imported content

Tender Item no's	Description of Imported content	Local supplier	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of Imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted val
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported value

This total must correspond to Annex C - C.21

B. Imported directly by the Tenderer

Tender Item no's	Description of Imported content	Unit of measure	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of Imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total Import
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)

(D32) Total imported value by tenderer

C. Imported by a 3rd party and supplied to the Tenderer

Description of Imported content	Unit of measure	Local supplier	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of Imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity Imported	Total Imports
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)

(D45) Total imported value by 3rd party

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Calculation of foreign currency payments	
			Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)

Summary
 Local value payment
 (D51)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above

This total must correspond to Annex C - C.23

Signature of tenderer from Annex B

Date:

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of Items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			

(E10) **Manpower costs** (Tenderer's manpower cost)

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.)

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, Interest etc.)

(E13) Total local content

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____